



Application for Employment

Thank you for taking the time to complete the following and return, along with a copy of your current resume.

Position			
Position(s) Sought	FT/PT/Intern	Salary Requested \$ /	Date Available for Work ___/___/___
Identifying Information			
Full Legal Name	Former/Other Name(s)		Social Security # ___-___-___
Home Street Address, City, State, Zip Code		Email Address	
Primary Phone #	Secondary Phone #	Date of Birth ___/___/___	
Educational Qualifications			
Provide post-secondary education information; indicate date degree received or, if none, course of study pursued.			
School Name	City/State	Dates Attended	Course of Study/Degree
Professional Qualifications			
Provide experience in reverse chronological order; omit contact phone if we may not contact to verify employment.			
Current/Former Employer Name & Address	Contact Name & Phone #	From ___/___/___ To ___/___/___	Position/Duties
Former Employer Name & Address	Contact Name & Phone #	From ___/___/___ To ___/___/___	Position/Duties
Former Employer Name & Address	Contact Name & Phone #	From ___/___/___ To ___/___/___	Position/Duties
Professional References (if different from contact above)			
Name & Phone #		How, and how long, known	
Name & Phone #		How, and how long, known	
Name & Phone #		How, and how long, known	
Other Information			

List certifications and other training and/or provide any other information that may be relevant to your qualifications for the position for which you are applying:

Representation and Signature

By my signature below, I hereby represent that I:

- Am capable of performing all of the essential functions of the position(s) for which I am applying, with the following accommodation(s) _____.
- Am able to and will furnish upon request and employment proof of my identity and authorization to work in the US.
- Have not been convicted of a felony, except as previously disclosed to the Sigma Sourcing, LLC President or here (date/reason)_____
- Authorize Sigma Sourcing, LLC to contact my employers (except as noted above), schools and references and release Sigma Sourcing, LLC of all liability related to such contact.
- Authorize any reference company contacted by Sigma Sourcing, LLC. or its background check service provider or agent to furnish criminal record information on me.
- Understand that if I am not hired due to the results of my background check, a report will be furnished to me upon my request.
- Agree to submit to a post-offer, pre-employment drug test.
- Agree to abide by all Sigma Sourcing, LLC policies as they may be adopted from time to time, including but not limited to policies related to confidentiality and proprietary information.
- Have to the best of my knowledge and belief provided true and complete information on this Application.
- Understand that false or misleading information in this Application or given by me in any interview(s) with Sigma Sourcing, LLC may result in my immediate discharge.

Signed _____ Printed Name _____ Date: ____/____/____

Sigma Sourcing, LLC is an equal opportunity employer and adheres to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age or disability. Your opportunity of employment with Sigma Sourcing, LLC depends solely on your qualifications.

FOR OFFICE USE ONLY:

Interview, Reference, Verification, Background, Drug Screening Notes/Results:
